



THE LEAGUE OF WOMEN VOTERS OF CONNECTICUT
EDUCATION FUND, INC.

CAPITOL INFORMATION AND TOURS

PAID SUMMER INTERNSHIP

JOB DESCRIPTION

Conduct tours of the Legislative Office Building and the State Capitol, focusing on the state legislative process, state history and Capitol architecture. Provide information and directions to visitors interested in other Hartford and Connecticut sites. Research and write information pieces related to the tour and perform clerical tasks.

QUALIFICATIONS

Must have completed at least one year of college or equivalent job experience. Must have an interest in state history and the legislative process, good public speaking skills, desire to learn, pleasing personality, average physical stamina, the ability to relate to people of all ages, and be punctual and reliable.

HOURS

Monday through Friday, 9:00 a.m. - 2:15 p.m., start on June 12, 2017, and continue through late August.

Training begins part-time mid-May to mid-June, two or three days a week for two to three hours a day.

PAY

\$10.10 per hour.

APPLICATION DEADLINE

March 31, 2017